PRAC Grant Proposal Required Sections

**IMPORANT NOTE**: You can use this Word document to draft your responses to the required sections of the PRAC grant proposal. You will be required to copy paste your responses to the online submission form. Please do not email Word documents to PRAC as they will not be included in the review.

**Section 1: Cover sheet information to be included:**

* Name and rank/title of Project Director(s)
* Department/Division and School
* Campus Address
* Campus Phone
* IU email
* Project Title (less than 10 words)
* Project Period Dates (all projects must be completed within one year of award) Include start month & year and End month & year.
* Amount Requested
* Co-project directors (if any)

**Section 2: Abstract**

Provide a brief abstract of your proposed project and the intended outcomes. (250 words)

**Section 3: Project Description**

You will outline your project description using the following questions:

* What is the purpose of the project? (200 words)
* What are the intended outcomes of the project? (200 words)
* What assessment method(s) will be used in the project? These methods might include end-of-program exams, electronic portfolios, surveys, focus groups, interviews, and/or other measures. (200 words)
* What data analysis approaches will be employed? Include clear information about quantitative, qualitative, and mixed-methods approaches. (200 words)
* How has inclusion and equity been considered in project implementation? Examples include attending to and leveraging the identities of the project stakeholders, considering disaggregated data to drive project design and decisions, using Universal Design Learning and other inclusive teaching pedagogies, using accessible instructional and assessment practices, etc. (200 words)
* How will be project be evaluated and what dissemination methods will be used? (200 words)
* What are the intended uses of findings for program improvement? (200 words)
* Upload a Word document with list of references for the relevant literature used in preparing proposal.

**Section 4: Budget and justification**

Provide a simple budget how the grant money will be spent and a justification for the amount requested. (250 words)

**Section 5: Support Letter**

Upload a Word document of the support letter from a program/department chair or school dean who is able to endorse the project.