

Program Review and Assessment Committee

Thursday, November 3, 2005

UL1126

1:30-3:00 p.m.

Karen Johnson, Chair

Joshua Smith, Interim Vice Chair

AGENDA –

1. Approval of October Minutes K. Johnson
2. Program Review ReportCliff Goodwin
3. Reports on Successful Assessment Strategies C. Yokomoto and D. Boland
4. Status of Assessment Template Project J. Mac Kinnon
5. Call for future presentations on Assessment Strategies K. Johnson
6. Brief Reports on the Status of the PULs
 GenEd Discussion at UFC
 PUL Discussion at IFC
7. Subcommittee Update..... K. Johnson
 Grants Subcommittee report L. Houser
 Other?
8. Old Business K. Johnson
9. New Business K. Johnson
10. Adjournment K. Johnson

MINUTES –

Members Present: William Agbor-Baiyee, Drew Appleby, Rachel Applegate, Trudy Banta, Karen Black, Donna Boland, Polly Boruff-Jones, James Brown, Katie Busby, Michael Clippinger, Joseph Defazio, Yao-Yi Fu, Michele Hansen, Amanda Helman, Linda Houser, Karen Johnson, Joyce Mac Kinnon, Allison Martin, Howard Mzumara, Joanne Orr, William Potter, Kenneth Rennels, Katherine Schilling, Joshua Smith, Catherine Souch, Joseph Thompson, Sloane Thompson, Russell Vertner, Gail Whitchurch, Charles Yokomoto, Nancy Young.

Guests Present: Amy Abell, Cliff Goodwin, and Betty Jones.

Minutes of the October 6th meeting were approved without correction.

Program Review Report

Cliff Goodwin, chair of Organizational Leadership & Supervision (OLS), a department in the School of Engineering & Technology, discussed that unit's program review that took place in 1999. He presented the reviewers' recommendations and described how the department had responded. The review has resulted in changing the OLS vision and mission statements, revising the curriculum to define the OLS niche more clearly,

making the chair more active on the Dean's Industrial Advisory Council, creating an OLS advisory council, and motivating faculty to undertake additional assessment and documentation of student learning. Marketing the department more effectively to other departments in the school and on campus is an ongoing process. The department has increased maximum enrollments where appropriate, and faculty continue to work to reduce the percentage of sections taught by associate or part-time faculty. The only suggested change not accomplished is increasing the number of faculty members in the program.

Survey findings indicate that OLS majors are satisfied with their experience (e.g., curriculum, overall experience, value of degree, and strong preparation for employment) and other departments respect the OLS discipline, curricula, and faculty. The department has a team atmosphere and productive faculty members. Courses are delivered in a variety of fashions. Questions from PRAC members were answered by Goodwin. A. Helman asked a question about the next program review for OLS. Goodwin and K. Rennels indicated that the next review will take place within the next two years.

Reports on Successful Assessment Strategies

C. Yokomoto reported on two assessment strategies in his department, Electrical and Computer Engineering. The first was Assessment of the Capstone Design Project, which assesses the abilities of senior students on multiple ABET accreditation criteria, PULs, and internal program goals. The project and assessment strategies emphasize the “teaming” concept, which is integral in his field. He presented how “The Scoring Form” is used. The second strategy was the Problem Solving Assessment, which assesses the extent to which students, aggregated to the class level, meet faculty expectations for each problem. It also provides an opportunity to assess primary course outcomes, secondary course outcomes, and, particularly, progress on the PULs.

D. Boland (School of Nursing) discussed assessing baccalaureate program outcomes. She stated that individual students’ performances are aggregated to the program level. She described nursing accreditation requirements as well as the School mission, goal statements, and program outcomes. The primary tool discussed was an Educational Benchmarking Inc. (EBI) survey. The instrument replaced an in-house measure of student perceptions of their progress in attaining program outcomes. The EBI survey costs less than the in-house instrument to administer and score and provides comparison data for peer institutions. The results provide feedback on program benchmarks and the data are being used to support current grant applications. The presentation ended with a list of assessment hints.

Status on Assessment Template Project

J. MacKinnon encouraged PRAC members to share their successful assessment strategies using the assessment template she and S. Hamilton have developed. The deadline for submitting strategies to Joyce is December, but it could be extended if individuals indicate that they need more time. She encouraged people to provide specific, concrete examples in order to aid others in understanding just what was done and how findings were used. Presenting these strategies will be useful to multiple constituencies, including PRAC members, those who visit the PRAC Web site, and those who will read the anticipated publication of the strategies supported by the Central University of Technology in South Africa.

Call for future presentations on Assessment Strategies

K. Johnson will send an e-mail reminder to generate more presenters.

General Education Discussion by University Faculty Council: We will wait until the next meeting to discuss this topic.

PUL Presentation at Indianapolis Faculty Council: B. Jones discussed the current status of the proposed revision of the PULs. She prepared a document for IFC that has original PULs and revised PULs for side-by-side comparison. She added an

introduction and sections on assessment, implementation, and revision procedures. During the first reading and since, there has been disagreement about titles of PULs as well as wording within particular PULs. She encouraged PRAC members to comment on the current document and share their thoughts with the Faculty Council Academic Affairs Committee (AAC), which must decide whether or not to recommend a second reading (before a vote) on the revisions for the December or January IFC meeting. Goodwin asked if there is evidence that PULs are widely used and understood by faculty. T. Banta shared a brief, but rich, history of implementing and assessing the PULs from 2000 to the present.

Grants Subcommittee Report: In the absence of Subcommittee Chair Houser, who had to leave the meeting early, Banta reported that four grant proposals were submitted by the October 31 deadline and that if all are deemed meritorious, the PRAC grant funds will be exhausted. If one or more are not, then funds could roll into a Spring funding competition.

K. Johnson reminded the members that they can be part of more than one subcommittee.

New Business

Banta shared a booklet published recently by the American Association of Colleges & Universities entitled, **Advancing Liberal Education: Assessment Practices on Campus**. The booklet contains an article by S. Hamilton describing IUPUI's work on assessing diversity and implementation of the student ePort.

Meeting Adjourned at 2:55PM