

Program Review and Assessment Committee Meeting Minutes

March 12, 2009

UL 1126

1:30-3:00

MINUTES –

Present: H. Akay, P. Altenburger, K. Black, C. Borgmann, E. Cooney, D. Dunn, R. Edwards, B. Hayes, K. Hoffmann-Longtin, L. Houser, J. Johnson, K. Johnson, S. Kahn, C. McDaniel, A. McNelis, H. Mzumara, G. Pike, I. Queiro-Tajalli, I. Ritchie, E. Rubens, J. Singh, J. Smith, K. Steinberg, R. Stocker, M. Urtel, K. Wendeln, K. Wills.

1. ***Approval of the February Minutes***
2. ***Performance Report 2007-2008***
 - Susan Kahn handed out the 2008 IUPUI Performance Report
 - E. Cooney asked what is being done to move from red to yellow, yellow to green.
 - G. Pike indicated that some of the indicators may take years to move substantively (e.g. retention rates, diversity of student/faculty body)
3. ***Course Evaluation Subcommittee***
 - Howard Mzumara provided a brief overview of the subcommittee's plan of action for Spring 2009.
 - Subcommittee is collaborating with the Faculty Council Faculty Affairs Committee's subcommittee that is reviewing student evaluations of faculty.
 - Jacqueline Singh reviewed PowerPoint slides that showed a conceptual framework, rationale, and processes that the subcommittee is using to analyze end-of-course evaluation instruments, and J. Singh also shared preliminary results based on the SPEA pilot study.
 - The Subcommittee's review of end-of-course evaluation instruments involves use of inductive and deductive approaches plus local and national review of related literature and best practices for using student ratings of teaching.
 - Instrument analysis that underlined compilation of a course evaluation inventory involved review of each survey item based on several criteria (including measurement focus or evaluand, measurement domain, theme, and assessed each item's alignment with Kirkpatrick's four level model of evaluation, IUPUI PULs, Chickering and Gamson's Seven Principles of Good Practice for Undergraduate Education, and IUPUI mission statement).
 - The presentation was followed by an interactive discussion based on three questions that the Subcommittee posed to PRAC members in order to solicit input regarding the primary purpose(s) or intended uses of end-of-course evaluations.

4. ***Review the format of the Annual Report***
 - Some units would prefer a narrative rather than the current matrix
 - Campus uses of information to populate ICHE Goal 6
 - Column #6 is “closing the gap” using ABET language, but often contains the least information
 - J. Smith asked representatives to bring their unit-imposed deadlines for submitting their Annual Reports to the May meeting
 - If the Annual reports are done effectively and used throughout the year for decision-making, they can inform other reports (Self-study; PUL Assessment) that each units produces

5. ***Announcements***
 - April Meeting: April 9, 2009; Please be prepared to report when your unit will submit its 2008-2009 Annual Report
 - May Meeting: May 7, 2009 (Subcommittee Reports)

6. ***Adjourn*** (3:00PM)