Program Review and Assessment Committee
May 9, 2013, 1:30 – 3:00 p.m., UL 1126
Minutes

Present: K. Wills (Chair), R. Aaron, K. Alfrey, P. Altenburger, T. Banta, R. Bennett, R. Bentley, K. Black, W. Crabtree, J. Defazio, P. Ebright, S. Graunke, B. Gushrowski, M. Hansen, S. Hendricks, L. Houser, R. Huisman, S. Hundley, S. Kahn, J. Lee, H. Mzumara, K. Norris, B. Orme, G. Pike, I. Queiro-Tajalli, S. Rice, S. Scott, C. Toledo, S. Weeden, K. Wendeln

1. **April meeting minutes:** approved unanimously as circulated

2. **Update on ePortfolios**
   - S. Kahn provided a quick overview of ePortfolio purposes, then reported on the growing number and variety of departments and units using ePortfolios at IUPUI, currently at forty projects. She also mentioned IUPUI's continuing participation in two interinstitutional national projects, one of which incorporates extended research into uses of reflection in ePortfolio projects at IUPUI.
   - An increasing number of opportunities for professional development in the field include workshops, a user discussion group, and consultations on campus; the ePortfolio track at the IUPUI Assessment Institute; and the national conference of the Association for Authentic, Experiential, and Evidence-Based Learning (AAEEBL).
   - Kahn concluded her report by noting IUPUI's leadership in IU system-wide committees, especially the current Joint Committee on ePortfolio Platform Review to advise UITS on the Next.IU program to test and select new educational technology systems.

3. **Report on PRAC Grant Proposal**
   - T. Banta reviewed prior questions and discussion of a PRAC Grant proposal from a faculty member in the Event Tourism program. The Grants Subcommittee chair followed up with the proposer, and members confirm their recommendation to fund the proposal; G. Pike seconded the committee motion.
   - Discussion focused on questions about intended uses of the information to be collected with grant support and the timing of collecting such information after, rather than before, the curriculum was revised. There was some agreement that the grant may be more relevant to the program review than to the assessment role of PRAC, and some members felt that the proposal does fall within the grant guidelines. Questions were raised about the role of PRAC in reversing or endorsing a subcommittee recommendation.
   - Banta suggested that the motion be tabled and that the proposal author and former grantee attend the August PRAC meeting, along with a member of the Grants Subcommittee, to help resolve remaining questions.

4. **Recent Survey Data**
   - Steve Graunke reported on early results from the 2013 Continuing Student Survey. A complete report will be available in a few weeks, but preliminary indications are that

satisfaction rates are generally consistent with those of previous years, with noticeable improvement in satisfaction with classroom environments.

- He added that junior and senior students' self-ratings on the Principles of Undergraduate Learning have been stable since 2010, with very slight improvement in a few areas this year. Some differences may appear in the school reports. (For further information, see the presentation slides circulated with these minutes.)

5. **Information Literacy PRAC Grant Report**
   - Assistant Librarian Rhonda Huisman reported on activities and early results from the PRAC Grant awarded University Library to conduct an environmental scan of library instruction on information literacy. To develop definitions, criteria, and understand the potential range, the project committee used the entire information literacy workbook of the Association of College and Research Libraries (ACRL). All University Library librarians and staff were asked to identify all forms of instruction they provide for IUPUI faculty and students. The project committee also worked with IMIR to embed key questions for all IUPUI faculty in the Faculty Satisfaction Survey.
   - Project committee members used the detailed UL survey results to identify several opportunities for improvement. The Library has adapted the NILOA transparency framework graphic for use on the UL website as a visual means to improve faculty and student awareness of assistance librarians can offer in strengthening information literacy knowledge and skill.

6. **Announcements**
   - T. Banta congratulated PRAC members on their contribution to the IUPUI reaffirmation of accreditation recently announced by the Higher Learning Commission Board.
   - Banta also summarized results from the recent survey of deans and unit directors about preparation of annual PRAC assessment reports. She noted that the PRAC reports are usually written by an associate dean and/or PRAC representative, with information obtained from program chairs, IMIR PUL reports, and faculty annual reports. Reports are prepared according to the convenience of the units: most often in summer or early fall but seldom in late spring. She intends to convene all authors in fall for discussion about the reports. She also asked PRAC members to check with their units' authors for a specific anticipated completion date; PAII staff will then create a calendar of those dates and issue reminders accordingly.

7. **Adjournment at 3:00 p.m.,** with thanks from the Chair for the work of all PRAC members over the past academic year.

Minutes recorded by S. Scott and respectfully submitted by P. Altenburger, 2013 Vice Chair