

**Program Review and Assessment Committee**  
**Thursday, April 18, 2024**  
**1:30 – 3:00pm**  
**Meeting Minutes and [Video Link](#)**

Attendees: Alfrey, Karen; Altenburger, Peter; Bozeman, Leslie; Brehl, Nicholas; Davis, Julie; Dwyer, Patrick; Easterling, Lauren; Giddings, Anita; Haberski, Ray; Helling, William; Houser, Linda; Hurt, Amelia; Kondrat, David; Lowe, Sara; Macy, Katharine; Marsiglio, Clif; Masko, Meganne; Montalbano, Lori; Morris, Pamela; Ninon, Sonia; Purkayastha, Saptarshi; Romito, Laura; S. Rao, Anusha; Walker, Maria; Zahl, David

1. Welcome, Review, and Approve March 2024 Meeting Minutes (5 minutes) – Sonia Ninon, PRAC Chair  
*Approved.*
2. General Education Assessment (25 minutes) – Karen Alfrey, Associate Dean for Undergraduate Academic Affairs and Programs, and Clinical Associate Professor of Biomedical Engineering, Purdue School of Engineering & Technology, Purdue University; Sara Lowe, Associate Dean for Educational Services, University Library, IUI  
*Slide presentation has been added to the PRAC drive.*

*Highlights:*

1. *Reminder of the history and structure of general ed/transferable core in Indiana*
2. *Review current moratorium (several years) and swap model(Fall 2023)both aimed to keep number of classes manageable*
3. *Gen Ed Review process described*
  1. *Refer to CTL site that contains information about how to prepare the review portfolios*
  2. *Close Attention to DFW analysis with demographics (data is provided by IE)*
4. *Common reasons for revisions*
  1. *Syllabus is missing Gen Ed language*
  2. *Poor linkage between student work samples and learning objectives*
  3. *No DFW analysis*
5. *New DFW analysis coming Spring 2025 with new IE reports*
6. *Upcoming considerations*
  1. *How can we reimagine Gen Ed as the Indiana College Core moves substantially into high schools?*
  2. *State mandate defined specific Gen Ed competencies in 2012; how do we ensure we are meeting these competencies and also contributing toward growth in the Profiles?*
  3. *How can we better coordinate assessment activities – particularly of the Profiles – between UAC and PRAC?*
7. *How can PRAC help*

1. *Volunteer as a Gen Ed reviewer*
2. *Be a resource on learning outcomes assessment to colleagues preparing dossiers*
3. *Contribute to design of new “Core Curriculum” that supports desired outcomes for all students*
4. *Input on the purpose of Gen Ed/Core Curriculum assessment, and how best to address multiple needs without further overburdening course coordinators*
5. *Workshop or Community of Practices specifically on incorporating meaningful outcomes assessment into Gen Ed courses*

***Work Item: Pamela: Work on a sign up for the above opportunities – for May meeting***

3. IU Online Collaborative Academic Program Assessment Process (45 minutes) – Allison Chatterjee, Associate Director, Online Program Assessment, IU Online, IU Bloomington  
*Note: Slides have been placed in the PRAC folder*

*Highlights:*

*Define “collaborative program” 3+ IU campuses offer a single degree – about 50 exist today. Managed by IU Online; Curriculum and Assessment (OCAP)*

*Run/driven through more than 30 faculty committees on each campus who control the degree programs*

*This organization provides facilitators and record-keepers for the faculty committees*

*Use Canvas Outcomes for program-level LOs (**Work item: future education for PRAC on this tool PAMELA**)*

*Use of standard PLO Rubric rating scales*

*This allows the team to pull reports after the end of the semester*

4. PRAC Subcommittee Updates (5 minutes) – Subcommittee Co-Chairs
  - Grants Subcommittee (Pamela Morris)
    - *Committee wrapped up before our last meeting*
  - Record Subcommittee (Tom Hahn)
    - *Updated stats: 7,000 students 531 experiences approved*
    - *Total student experiences early 8,000*
    - *Expect summer to see new submissions*
  - PRAC Reporting and Recognition Subcommittee (Karen Alfrey)
    - *3 official reviews requested (University Library, Fairbanks School of Public Health, and IUPUC Education) **WORK Item: Karen to coordinate this work***
    - *Any volunteers from sub-committee to do the reviews please contact Karen*
5. PRAC Special Interest Group Updates (5 minutes) – Special Interest Group Chairs
  - *Assessing Student Belonging and Success (Emily Braught)*
    - *Not present*
  - *Graduate and Professional Education Assessment (Sonia Ninon)*
    - *Meeting 5/6 for next steps*

- *Equity and Inclusive Assessment (Sonia Ninon)*
  - *Met last week, starting to work on a repository of resources, would like to examine/audit annual reports by end of next fall to look for EI, present at the 2025 assessment institute*

6. Preview of Next PRAC Meeting (3 minutes) – Sonia Ninon

- Strategic Plan Implementation Update (Margie Smith-Simmons)
- Report Out from PRAC Grant Recipients
- Confirm New Chair and Co-Chair

7. Announcements and Adjournment (2 minutes) – Sonia Ninon

Future PRAC Meeting Date:

- **Thursday, May 16, 2024, from 1:30–3:00 pm in Campus Center 307**  
**In-person attendance is encouraged but Zoom is also available.**