

## IU Indianapolis Program Review<sup>1</sup> Center and Institute Program Review Self-Study Elements

Center and institute leaders and colleagues will develop a self-study of approximately 15–20 pages to address the following elements, as applicable. Links to websites, documents, and other resources may be embedded in the self-study, and appendices may be used to provide additional relevant supporting materials.

### Executive Summary

The executive summary will allow the review team to become acquainted with the contents of the self-study report and will provide guidance on topics to which they should direct attention.

1. Brief summary of the **context** of the center/institute
2. Description of the top **strengths** (3–5) of the center/institute
3. Description of the chief **challenges** (3–5) of the center/institute
4. **Specific questions** (4–6) about which the center/institute seeks guidance from the review team

### A. Center/Institute Profile

1. Brief description of the center/institute, including **formal mission statement**, founding documents, goals, history, and context
2. Overview of **projects undertaken and services offered** by the center/institute
3. Overview of **faculty, staff, and other stakeholders involved in the center/institute**
4. Overview of **student engagement** within the center/institute
5. Overview of **center/institute resources**, including adequacy of **facilities** and **human resources** contributing to the center/institute
6. Any **additional information** needed to provide an understanding of the center/institute

### B. Center/Institute Quality and Viability

1. Principal **activities and accomplishments of the center/institute** over the past 5 years
2. Description of the **units/collaborators/partners involved in the center/institute**
3. Discussion of how the center/institute contributes to **student success and opportunity, transformative research and creativity activities, and service to our state and beyond<sup>2</sup>**
4. Summary and analysis of **feedback from stakeholders**, including frequency of feedback and how it is used to improve the function of the center/institute
5. Discussion of the **forecast of future demand for the center/institute projects, services, and activities**, including how the center/institute is **distinctive or differentiated from other similar providers**
6. Analysis of the **fiscal health of the center/institute**

### C. Center/Institute Strategic Priorities

1. Center/institute contributions **unit-specific plans/priorities**, including **diversity strategic plans**
2. Discussion of the center/institute's **future directions**

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<sup>1</sup> Inclusive of IU Columbus and IU Fort Wayne

<sup>2</sup> The three pillars of the IU Indianapolis 2030 strategic plan