Center and institute leaders and colleagues will develop a self-study of approximately 15–20 pages to address the following elements, as applicable. Links to websites, documents, and other resources may be embedded in the self-study, and appendices may be used to provide additional relevant supporting materials.

Executive Summary
The executive summary will allow the review team to become acquainted with the contents of the self-study report and will provide guidance on topics to which they should direct attention.
1. Brief summary of the context of the center/institute
2. Description of the top strengths (3–5) of the center/institute
3. Description of the chief challenges (3–5) of the center/institute
4. Specific questions (4–6) about which the center/institute seeks guidance from the review team

A. Center/Institute Profile
1. Brief description of the center/institute, including formal mission statement, founding documents, goals, history, and context
2. Overview of projects undertaken and services offered by the center/institute
3. Overview of faculty, staff, and other stakeholders involved in the center/institute
4. Overview of student engagement within the center/institute
5. Overview of center/institute resources, including adequacy of facilities and human resources contributing to the center/institute
6. Any additional information needed to provide an understanding of the center/institute

B. Center/Institute Quality and Viability
1. Principal activities and accomplishments of the center/institute over the past 5 years
2. Description of the units/collaborators/partners involved in the center/institute
3. Discussion of how the center/institute contributes to student success and opportunity, transformative research and creativity activities, and service to our state and beyond
4. Summary and analysis of feedback from stakeholders, including frequency of feedback and how it is used to improve the function of the center/institute
5. Discussion of the forecast of future demand for the center/institute projects, services, and activities, including how the center/institute is distinctive or differentiated from other similar providers
6. Analysis of the fiscal health of the center/institute

C. Center/Institute Strategic Priorities
1. Center/institute contributions unit-specific plans/priorities, including diversity strategic plans
2. Discussion of the center/institute’s future directions

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1 Inclusive of IU Columbus and IU Fort Wayne
2 The three pillars of the IU Indianapolis 2030 strategic plan

Updated May 2023